



Workshop Agenda

Welcome & Introductions (15 mins)

Our Online World Today (20 mins)

Role as a Virtual Facilitator (75 mins)

- Mindset, Presentation, Preparation
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Virtual Session Purpose & Outcomes (75 mins)

- Objectives, Agenda, Ground Rules, Communication, Meeting Etiquette
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Mastering Online Facilitation (90 mins)

- Technology, Engagement, Interactive Tools
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Practice Sessions (30 mins)

Summary and Wrap Up (15 mins)